



12/13/2016

A MAMC Board of Directors meeting was held on December 13<sup>th</sup>, 2016 at the City of Grandville D.P.W. Meeting start time was 10:10 a.m.

The meeting was called to order by President Suzanne Rowland. Present were Secretary/Treasurer Kirk Caithamer, Tom Drougel, Al Dumond, Kevin Gebhard, and Steve Mepham. Absent were Laurie Burns, David Jewell and Vice-President Stacy Loar-Porter.

The minutes from last meeting were read by Kirk Caithamer. A motion to accept was made by Steve Mepham and 2<sup>nd</sup> by Tom Drougel. 6 yeas and 0 nays, carried.

The financial report was read by Kirk Caithamer. A motion to accept was made by Kevin Gebhard and 2<sup>nd</sup> by Tom Drougel. 6 yeas and 0 nays, carried.

### **Old Business**

A financial balance sheet for the years of 2012 thru 2016 was introduced by Kirk Caithamer. It covered beginning and year end checking and saving account balances, Conference costs and major yearly expenses.

The Board had a few questions on the balance sheet such as if there was any tax liability if we have over a certain amount of money in the accounts and on our nonprofit exemption. Kirk Caithamer said he would contact the State of Michigan and/or the IRS to get the answers to these questions.

The Board went over menu choices to get an over idea on food costs for the Conference. The general cost for meals for 1 person for the complete Conference would around \$80.00 plus \$13.00 in an automatic gratuity to the Barvarian Lodge. What each meal will exactly consist of was tabled to the next meeting.

Kirk Caithamer made a motion to keep the 2017 Conference registration rate the same as the 2016 Conference and was 2<sup>nd</sup> by Kevin Gebhard. 6 Yeas and 0 nays, carried.

Topics and speakers for the 2017 Conference were discussed. Tentatively the Conference is set with the following:

**Wednesday Night Presentation** - Cemetery maintenance equipment, with Rick Belleu. .

**Thursday Morning Presentation** – Cemetery ordinances and procedures, with Cindy Davis from the Michigan Township Association. .

**Thursday Afternoon Presentation** – Religious burials and customs, with David Nichols from Saginaw Valley State University.

**Friday Morning Presentation** – Group panel discussion / question and answer session, with Al Dumond presiding.

A location for the 2018 Conference was discussed. The Double JJ Ranch in Rothbury, Treetops Resort in Gaylord and Mt. Pleasant were mentioned as possible locations. The dates would be August 15<sup>th</sup> thru August 17<sup>th</sup>. Kirk Caithamer will check on the Rothbury, Al Dumond on the Gaylord and Steve Mepham on the Mt. Pleasant locations.

The Cemeterian of the Year Award will be presented in the same manner as it has been in the past.

Suzanne Rowland and Kirk Caithamer have signed a contract for the 2017 MAMC Conference with The Barvarian Inn Lodge, in Frankenmuth.

Suzanne Rowland revisited the idea of having sub committees on the Board. Having small groups in charge of things such as the web-site, yearly membership drive, conference locations and the association's bylaws were introduced. Also having a media position on the Board was mentioned.

### **3 committees have been set:**

**MAMC Bylaws** – Steve Mepham and Kevin Gebhard. They will review the bylaws and suggest changes to bring them current to today's standards. (Bylaws were last updated in 1989)

**MAMC Web-Site** – Stacy Loar-Porter and Kirk Caithamer. They will keep the web-site current and work on improving it.

**MAMC Future Conferences** – Al Dumond, Steve Mepham and Kirk Caithamer. They will visit locations for future Conferences and bring back a report to the Board for review.

The next meeting was set for March 14<sup>th</sup>, 2017 at the City of Grandville D.P.W. The meeting start time will be at 10:00 a.m.

A motion to adjourn was made by Kevin Gebhard and 2<sup>nd</sup> by Steve Mepham. 6 yeas and 0 nays, carried.

12:15 p.m. Meeting ended.

Kirk Caithamer  
Secretary/Treasurer  
MAMC