



8/16/2018

The Michigan Association of Municipal Cemeteries Board of Directors meeting was held on August 16th, 2018 at the Bavarian Inn, Frankenmuth. The meeting was called to order at 4:05 p.m. by President Suzanne Rowland.

Roll call was taken with the following members present: President Suzanne Rowland, Vice President Stacy Loar-Porter, Secretary/Treasurer Kirk Caithamer, Board Members: Debra Cloud, Tom Drougel, Al Dumond, Kathy Funk, Kevin Gebhard and Michelle Mohney.

The minutes from last meeting were read by Caithamer. Motion to accept was made by Dumond and 2nd by Caithamer. 8 yeas and 0 nays, carried.

New Business:

1. Election of Board members was held.
2. **President – Suzanne Rowland.** Motion was made by Caithamer and 2nd by Dumond. 9 yeas and 0 nays, carried.
3. **Vice President – Stacy Loar-Porter.** Motion was made by Gebhard and 2nd by Dumond. 9 yeas and 0 nays, carried.
4. **Secretary/Treasurer – Kirk Caithamer.** Motion was made by Cloud and 2nd by Dumond. 9 yeas and 0 nays, carried.
5. **Board member – Michelle Mohney.** Motion was made by Loar-Porter and 2nd by Cloud. 9 yeas and 0 nays, carried.
6. Rowland confirmed the 2019 Conference dates. August 14 ~ 16th, 2019 at The Great Wolf Lodge in Traverse City.
7. The Board discussed speakers and topics for the 2019 Conference.
8. Rowland spoke about getting a record retention policy in place.
9. Caithamer asked that the MAMC membership fee for 2019 be set and stay at the current rate of \$35.00. A motion was made by Dumond and 2nd by Cloud. 9 yeas and 0 nays, carried.

Old Business:

1. Loar-Porter and Caithamer will get together on MAMC surveys will be sent out to new members by the end of the year.
2. Drougel will report on bylaws at the next meeting.
3. Loar-Porter will continue to update web site.
4. Rowland stated that she will continue to work with the Nonprofit network programs and encourage other members of the board to also look into what they have to offer.
5. Rowland discussed putting together packets for new board members.
6. Rowland discussed having a succession of officer's policy in place.
7. Rowland reported that our IRS Section 501 (c) tax exempt status was reinstated.

Miscellaneous Business:

1. Future meeting dates have been set. November 13th, 2018, February 12th, 2019, June 11th, 2019 and August 14th, 2019, August 15th, 2019.

The next meeting was set for November 13th, 2018 at The City of Grandville public works building. The meeting start time will be at 10:00 a.m.

Motion to adjourn was made by Dumond and 2nd by Cloud. 8 yeas and 0 nays, carried.

5:05 p.m. Meeting ended.

Kirk Caithamer
Secretary/Treasurer
MAMC