



2/26/2019

The Michigan Association of Municipal Cemeteries, Board of Directors meeting was held on February 26th, 2019 at the City of Grandville, Public Works Building. The meeting was called to order at 10:10 a.m. by President Suzanne Rowland.

Roll call was taken with the following members present: President Suzanne Rowland, Vice President Stacy Loar-Porter, Secretary/Treasurer Kirk Caithamer, Board Members: Debra Cloud, Tom Drougel, and Michelle Mohney. Absent were Board Members Al Dumond, Kathy Funk and Kevin Gebhard.

The minutes from last meeting were read by Caithamer. Motion to accept was made by Loar-Porter and 2nd by Drougel. 6 years and 0 nays, carried.

The financial report was read by Caithamer. Motion to accept was made by Drougel and 2nd by Mohney. 6 years and 0 nays, carried.

Business:

1. **Presidents Opening Remarks.** Rowland addressed the Board to think about where we are at as an Association and ask us to feel free to give examples during the meeting.
2. **2019 MAMC Conference Items.** Speakers for Wednesday evening, Thursday and Friday morning have been set. Rowland was waiting to hear back from The Veterans Affairs Association for Thursday afternoon. Menu choices are being tabled until next meeting. Registration fees have been set and the Registration Form will be emailed out to the membership. A themed banquet was discussed and Caithamer will talk to The Great Wolf Lodge about this. A door prize allowance of \$300.00 will be donated by the MAMC. Caithamer and Loar-Porter will purchase the prizes. The city gift exchange will now be called the community gift exchange and switch from Thursday evening to Thursday at lunch time.
3. **Future MAMC Conference Locations.** Caithamer will talk to The Great Wolf Lodge about renewing the contract for 2020. Mohney will check with a Mt. Pleasant conference center for 2021.
4. **Web Site.** Loar-Porter will post all MAMC policies and by laws when completed. She will check on why the question button tab is not working correctly.
5. **MAMC Survey.** Rowland noted that some questions should be changed the MAMC cemetery survey. Loar-Porter stated that the cemetery survey has had a good response and would like to see it done every year.
6. **MAMC By Laws.** Drougel gave an update on the MAMC By Law changes. A final report should be done by June's Board meeting.
7. **Succession Of Officers / Board Members.** Rowland asked each Board member to write down their specific duties for the MAMC. The secretary / treasure position will hold on to all paper documents. An external hard drive will be held on by at least one other officer for the computer records.
8. **New Board Member Packets.** Rowland asked that we have these set up and ready to go by the 2019 Conference. E-mailing them to new Board members instead of paper records will be the preferred way.
9. **MAMC Insurance Policies.** Caithamer reported that the general liability and director and officer insurance policies were in place. Coverage started January 1, 2019.
10. **Cemeterians Of The Year Nominations.** Rowland stated that the deadline for all nomination will be May 1st, 2019.
11. **Non-Profit Network.** Rowland reminded the Board that the network is a resource that anyone could use.

12. **Dissolution Policy.** Rowland authored and read a draft of this policy. Motion to accept with changes was made by Loar-Porter and 2nd by Cloud. 6 yeas and 0 nays, carried.
13. **Indemnification Policy.** Rowland authored read a draft of this policy. Motion to accept with changes was made by Loar-Porter and 2nd by Drougel. 6 yeas and 0 nays, carried.

Miscellaneous Business:

1. Future meeting dates. June 11th, 2019, August 14th, 2019 and August 15th, 2019.

The next meeting was confirmed for June 11th, 2019 at The City of Grandville Public Works Building. The meeting start time will be at 10:00 a.m.

Motion to adjourn was made by Loar-Porter and 2nd by Caithamer. 6 yeas and 0 nays, carried.

12:05 p.m. Meeting ended.

Kirk Caithamer
Secretary/Treasurer
MAMC

These minutes have not been approved by the MAMC Board at this time.