



2/7/2024

The Michigan Association of Municipal Cemeteries Board of Directors meeting was held on February 7<sup>th</sup>, 2024 via Microsoft Teams video conference. The meeting was called to order at 10:10am by President Suzanne Rowland.

Roll call was taken with the following members present. Officers: President Suzanne Rowland and Secretary/Treasurer Kirk Caithamer. Board Members: Dan Carter, Andy Case, Heather Cooley, and Wendy Meldrum. Absent were Vice-President Elizabeth Whitt and Vicki Hauff.

#### **President Notes:**

Rowland welcomed everyone and thanked them for taking the time to join her on the video meeting. She also thanked everyone for being on the MAMC Board of Directors.

Rowland accepted the resignation of Elizabeth Whitt and Vicki Hauff from the board. The demands of work were the given reasons for resigning.

#### **Minutes & Financial Reports:**

The minutes from the October 18<sup>th</sup>, 2023 meeting were read by Rowland. Motion to accept, with corrections, was made by Case and seconded by Carter. 6 years and 0 nays, carried.

The financial report was read by Caithamer. Motion to accept was made by Cooley and seconded by Carter. 6 years and 0 nays, carried.

#### **Business:**

1. **2024 Conference Items:**
2. **Location.** The Bavarian Inn, Frankenmuth. The dates will be August 21<sup>st</sup> thru August 23<sup>rd</sup>.
3. **Topics/Seminars.** Cindy Dodge from the MTA. Green burials, Russ Burns. Cemetery design, Patricia Cornelisse. Great Lakes National Cemetery, Eric Crawford. Q & A session headed by the MAMC board. These topics and presenters were all discussed and will be finalized on before the next meeting.
4. **Themed Banquet.** Revisit this for the 2025 conference when it is back at the Great Wolf Lodge. The Bavarian Inn has a theme all its own.
5. **Door Prizes.** The MAMC general fund spent \$600.00 on door prizes for the 2023 conference. A motion was made by Caithamer and seconded by Meldrum to spend \$600.00 again in 2024. 6 years and 0 nays, carried.
6. **Conference Improvements.** Event board at the registration table, pens, note paper and gift bags were all discussed. Meldrum will look at getting items with the MAMC logo on it and report back at the next meeting.
7. **2024 Cemeterian of the Year Award.** Nominations will be accepted until May 6<sup>th</sup>, 2024.
8. **Membership and Conference Emails.** Cooley and Caithamer will work on this. It would be in addition to the USPS hard mailings that were sent out in January.
9. **2025 Conference Location.** A contract offer from the Great Wolf Lodge of Traverse City was presented and the highlights were introduced to the board. The dates would be August 20<sup>th</sup> thru August 22<sup>th</sup> 2025. A motion by Carter and seconded by Cooley for Rowland and Cooley to review and sign the contract. 6 years and 0 nays, carried.
10. **Allied Industry Membership.** The question arose whether we should include funeral home directors as members. The pros and cons were discussed in length. Cooley will investigate developing language for our Bylaws.

11. **Vendor Point Person.** Carter and Case will work with Caithamer at the 2024 conference to become the go to people for the vendors needs during the conference.
12. **Email Manager.** Cooley has offered to help Caithamer with this.
13. **Board Member Openings.** Elizabeth Whitt and Vicki Hauff have both resigned from the board in good standing. The board will look to fill both positions at this year's conference.

**Miscellaneous Business:**

1. Next meeting date will be June 19<sup>th</sup>, 2024 at the Watertown Charter Township Hall. The start time will be 10:00 am.

Motion to adjourn was made by Meldrum and seconded by Case. 6 yeas and 0 nays, carried.

12:00 pm Meeting ended.

Kirk Caithamer  
MAMC Secretary / Treasurer

**This is a draft copy of the meeting minutes that will be considered for approval at the next board meeting.**