



02/19/2025

The Michigan Association of Municipal Cemeteries Board of Directors meeting was held on February 19th 2025 via virtual meeting. The meeting was called to order at 10:00 am by President Suzanne Rowland.

Roll call: President Suzanne Rowland, Vice President Wendy Meldrum and Secretary/Treasurer Kirk Caithamer. Board Members: Andy Case, Heather Cooley, Cindy Davis, Blayn Szyska, and Dan Carter; 8 members present 0 member absent.

President Notes:

Rowland welcomed everyone and thanked the board for their dedication and flexibility.

Minutes & Financial Reports:

The minutes from the October 16th 2024 were read by Rowland. Motion to accept, with corrections, was made by W. Meldrum and seconded by A. Case. 7 yeas and 0 nays, carried.

The financial report was read by Caithamer. Motion to accept was made by H. Cooley and seconded by B Szyska. 7 yeas and 0 nays, carried.

Unfinished Business:

1. **2025 Conference Items:**

2. **Location:** Contract has been signed to hold our next conference at the Great Wolf Lodge, Travers City. The dates will be August 20th thru August 22nd.

Topics/Seminars: Mark Klingenberger – Funeral Customs (Confirmed) Wednesday Evening
Wendy Fry – Cemetery Planning and Design (Confirmed) Thursday Morning 1 hour.
Cindy Dodge – Cemetery Beginner Thursday Later Morning 1 hour
Jared Foster – Native Plantings and Landscapes (Confirmed) Thursday Early Afternoon
Cindy Dodge – Cemetery Expert (Confirmed) Thursday Afternoon

3. **Cemeterian of the year:** Discussed moving the deadline for submissions to June 6th 2025. Motion made by K. Caithamer, supported by B. Szyska. All in favor. Motion passed.
4. **Door Prizes:** Door prizes amount to be spent to be limited to \$600 Motion made by W. Meldrum and supported by H. Cooley. All in favor. Motion passed.
5. **Registration Table:** Discussed what items would be available at the registration table.
6. **BOD Shirts:** C. Davis to reach out and talk to vendor for shirt order and embroidery.
7. **Vendors & Donations:** Discussed keeping the same as what has been in the past
8. **Themed Banquet:** Discussed and board did not want to do this at this time.
9. **Bylaws:** Membership classifications – S. Rowland and H. Cooley to be working on and sending to the board to vote on the language for the bylaws.

New Business:

10. **2026 Conference Location.** Bavarian Inn – August 19th- 21st – Deposit was paid.
11. **2027 Conference Location:** Discussed, tabled for another meeting.
12. **Board Member Removal:** Scott Holtz removed from board position – No longer works for municipal cemeteries. Motion by H Cooley Support K Caithamer. All in favor. Motion passed.
13. **Email Voting:** was discussed and wording put forward as follows: Article IV, Section 10. Informal Action by Directors Any action required by law to be taken at a meeting of Directors, or any action which may be taken at a meeting of Directors, maybe taken without a meeting if there is consent in writing, setting forth the action so taken, is signed by a majority of the Directors. Emailed consent shall constitute written consent, only if received from the email address on file with the Secretary/Treasurer. Motion to approve this and amend the bylaws. Motion by H. Cooley and supported by W. Meldrum. All in favor. Motion passed.
14. **Bylaws:** Setting goal for updated bylaws to be brought for board approval with revision to the meeting in August 2026.
15. **Media Inquiries:** S. Rowland looking for some insight on this, tabled for now and will be discussed at a later date.

Miscellaneous Business:

Future Meeting Dates

June 25th 2025 – 10:00am @ Grand Ledge
July 30th 2025 – 10:00am via video platform
August 20th 2025 – 4:00pm @ Traverse City
August 21st 2025 – 4:00pm @ Traverse City

Motion to adjourn was made by W. Meldrum and supported by D. Carter. 8 yeas and 0 nays, carried.

11:39 am meeting ended.

Submitted
Heather Cooley
Board Member

Reviewed by
Kirk Caithamer
MAMC Secretary / Treasurer