



06/25/2025

The Michigan Association of Municipal Cemeteries Board of Directors meeting was held on February 19<sup>th</sup> 2025 via virtual meeting. The meeting was called to order at 10:11 am by President Suzanne Rowland.

**Roll call:** President Suzanne Rowland, Vice President Wendy Meldrum and Secretary/Treasurer Kirk Caithamer. Board Members: Andy Case, Cindy Davis, Heather Cooley, Blayn Szyska, and Dan Carter; 8 members present, 0 members absent.

#### **Minutes & Financial Reports:**

The minutes from February 19<sup>th</sup>, 2025, were reviewed. Motion to accept, was made by W. Meldrum and seconded by D. Carter. 8 yeas and 0 nays, carried.

The financial report was read by Caithamer. Motion to accept was made by W, Meldrum and seconded by A. Case. 8 yeas and 0 nays, carried.

#### **President Notes:**

Thankful Exercise: Each member went around and stated something that they are excited about and something they are looking forward to. Promoted by President Suzanne Rowland. S. Rowland went over the purpose and mission statement of the MAMC. Went over the life cycle of the board and what to look for when recruiting new board members for the board.

#### **2025 MAMC Conference:**

1. **Location:** Great Wolf Lodge, Travers City. The dates will be August 20<sup>th</sup> thru August 22<sup>nd</sup>, 2025.

##### **Topics/Seminars:**

Wednesday Night – Mark Klingenberger, Brutsche Cemetery Products  
Thursday Morning – Wendy Fry, WC Fry Design  
Thursday Morning – Jared Foster  
Thursday Afternoon – Cindy Davis, LOR Consulting  
Friday Morning – Q&A

2. **Meal Choices:** Menu was sent by K. Caithamer to view and make decision at the July meeting.
3. **Registration Table Volunteers:** Talked about doing the same as last year's conference "all hands-on deck" helping and welcoming people.
4. **Community Gift Exchange:** K. Caithamer put this out to have people keep in mind for decision for next meeting.
5. **Cemeterian of the Year Award:** Nominations have been made and will be sent to the board for review.
6. **Door Prize Volunteers:** K. Caithamer will get the door prizes for the conference.
7. **Board Member Shirts, Pens, Paper, Gift Bag Update:** C. Davis stated she needed a few more size and shirts orders from members to place the final order for shirts. W. Meldrum presented the quotes for pens and bags for the 2025 Conference.
8. **Surveys:** S. Rowland talked about different surveys that have been done in the past. Survey for different data for things such as costs for cemetery and conference input. C. Davis will input this information into Survey Monkey. Will present it at the next meeting in July.

### **Unfinished Business:**

9. **2026 Conference:** Frankenmuth, Bavarian Inn Lodge
10. **2027 Conference Location:** K. Caithamer talked about having different options
11. **Bylaws:** S. Rowland will be working on bylaws

### **New Business:**

12. **Board Member Openings for 2025-2026:** H. Cooley will be stepping down from the board and we will have an opening for president and S. Rowland to stay on the board. 2 members will need to be replaced in August.
13. **Future Board Meetings, in Person vs Online:** S. Rowland brought up pros and cons to meeting in person. M W. Meldrum Support K. Caithamer, Yes 7 No 1
14. **Topics / Speakers For 2026 Conference:** Will be discussed at the July 2025 meeting, list given by K. Caithamer for viewing.
15. **Changing the Conference Schedule in the Future:** K. Caithamer talked about the format of the conference changing. How that can affect the speakers and their interest in speaking at the MAMC conference. Breakout sessions vs shorter time frames for speakers. Breakout sessions could cause a speaker to have low numbers and disinterest in speaking.

### **Miscellaneous Business:**

#### Future Meeting Dates

July 30<sup>th</sup> 2025 – 10:00am via video platform

August 20<sup>th</sup> 2025 – 4:00pm @ Traverse City

August 21<sup>st</sup> 2025 – 4:00pm @ Traverse City

Motion to adjourn was made by C. Davis and supported by W. Meldrum. 8 yeas and 0 nays, carried.

11:39 am meeting ended.

Submitted  
Heather Cooley  
Board Member

Reviewed by  
Kirk Caithamer  
MAMC Secretary / Treasurer